#### **Club Entry Form**

#### **DIRECTIONS FOR USE**

Fill in the **Club Name**, **Code** and **Meet Name** on ALL Club Entry Forms sent. At the bottom of the form, the Team Contact(s) only need to be filled in on the first of the Club Entry Forms.

The **Athlete Name** (first, then last) MUST be legible (this is how the swimmers will be entered into the computer/meet). The **Registration Number**, **Birth Year** and **Citizenship** must be entered.

The **Routine** columns (Solo, Duet, Trio and Team) are divided into Number (#) and **Group Name**.

The **Solo** column **Number** (#) indicates entry in that set of routines ("1", "2", "3", etc.). This equals, at the bottom, the total number of Solos entered in that meet.

In the **Duet**, **Trio** and **Team** columns, the **Number** (#) indicates entry in that set of Routines. However, it differs from the Solos in that the swimmers, swimming with each other, MUST have corresponding numbers (including any alternate). If Susie Q is swimming with Emma Lou, and Gertrude is the alternate, then all 3 swimmers MUST have the same number, with Gertrude having alternate ("Alt.") indicated in the column by their names as well as the number ("1", "1", "1 Alt.").

In the **Comments** section, enter any necessary information, such as where/when qualified & score, swimmer ONLY entering for Trials (Figures only), etc.

At the bottom of the page, please write in the **Total** number of Routines/Figure competitors so the person entering your club into the meet will have a quick double-check that all swimmers have be entered.

At Registration for the meet, you will need to check the Club Summary Form immediately for any discrepancies, so changes may be made BEFORE the meet begins.

Samples of the Club Entry Form are available on-line in MS Word format at www.usasynchro.org, click on "Synchro Resources", then "Forms". (Feel free to type onto the form, but please do not alter the layout of the form.)

Any questions? Call your zone scoring chairperson or National Scoring Chairperson Jackie McDaniel at (619) 464-7379.

h/Official Nama	Club Code
ıb/Official Name	Club Code
one	
SOLOS	
# of solos	x \$15 = \$
DUETS	
# of duets x 2 =	x \$15 = \$
TEAMS	
# of teams x # of swimmers	x \$15 = \$
<u>ALTERNATES</u>	
Any swimmer who is listed as an alternate for a routine and who Is not swimming any other routine event shall pay the entry fee.	
# of alternates only	x \$15 = \$

TOTAL ENTRY FEE = \$\_\_\_\_\_

Make check payable to USSS (Federal Tax ID #31-0994560)

FORM C: HOST FEE	SUMMARY		
Club/Official Name _			Club Code
Phone			
SPONSOR FEE # of Competito	ors entered (incl. Alternates &	& Trials Only Athletes)	x \$20
		Total S	ponsor Fee =\$
PROGRAM PHOTOS # of Photos ar		\$15 <b>Total Photos and</b>	l Messages =\$
each. <b>Items r</b> emailed mater pictured. Digi	clubs may email or mail phot nust be received no later rials. For photos, please inc tal photos and messages er vever, hard copies can be so	than March 10. You will clude a caption listing the mailed in a standard grap	receive a confirmation for order of the swimmers
	-		eotapes may be pre-ordered e includes shipping.
# of Solo/Tear <b>Save—Order</b>	Finals Videotapes m Finals Videotapes both Finals Videotapes fo Finals Videotapes	x \$20 or <b>\$35</b>	
			ideotape Fees =\$
Mail Videotap	e(s) to:		
Address:			
Phone:		Email:	
<u>SUMMARY</u>	SPONSOR FEE \$_		
PROGRAM PHO	DTOS AND MESSAGES \$_		
	VIDEOTAPES \$_		
	TOTAL \$		
	Attach check paya	ble to CCS Tailspinners	
OFFICE USE ONLY:	Check date:	Check number	·
Payer:		Check amount:	

### FORM D: HOUSING, TRANSPORTATION AND BANNER INFORMATION

Club/Official Nan	ne				Club	Code
Arriving:	Air	Auto	Other			
Date			_	Time _		
Flight			_	Airline		
Departure Date			_	Time _		
Hotel/Lodging _				Phone		
No. of At	hletes					
No. of Co	oaches/Officia	als	_			
Please list three	on-site emer	gency contacts f	or your	club (th	ey may be coaches, officials	or parents).
	Name			Cell Pl	none Number	
1						
2						
3						
Will you be bring	ing a club ba	nner to hang?	Yes	No		
Dimensions of cl	ub banner: ∖	/ertical		_ft	Horizontal	ft

### FORM E: OFFICIALS AVAILABILITY

Name			Phone ()	
Arriving		Time	Hotel/Lodging	
Departing		Time		
Check One:	Judge	Scoring	Deck Volunteer	
Other (please specify)				
Judges' Rating Le	evel	Affiliations		

### PLEASE CHECK ALL EVENTS FOR WHICH YOU ARE UNAFFILIATED:

Judges: Your judging assignments will be made from this form. Unless otherwise noted on this form, you may be scheduled for any events for which you are unaffiliated.

Thurs., April 7	Fri., April 8	Sat., April 9
Team Trials/Figs.	Trio Semis	Duet Semis
Figures	Solo Semis	Trio Finals
	Team Semis	Duet Finals
		Solo Finals
		Team Finals

### FORM F: MUSIC SELECTION

Club/Official Name

Club Code\_\_\_\_\_

Routine	Routine Theme	Music Selections	Artists	Album Name

### FORM G: ADVANCE TICKET AND CHAMPIONSHIP PROGRAM ORDER SUMMARY

Club/Official Name		Club Code
Contact Name	Email	
Contact Phone		

Spectator tickets will be required for finals on Saturday, April 9, for those without credentials. Each club will receive credentials for 2 coaches and 1 chaperone for every 10 athletes entered in the Championships. All entered athletes and officials will receive credentials.

The spectator area will be cleared at the conclusion of duet semi-finals. All spectators (including those with credentials) may re-enter at 12:30. A ticket or credential will be needed to re-enter for finals.

#### SPECTATOR TICKETS

# of Tickets (Saturday Finals) \_\_\_\_\_\_x \$7 Total for Tickets = \$\_\_\_\_\_

Be sure to take home copies of the Official Program for family and club members who could not attend!

#### CHAMPIONSHIP PROGRAM ORDERS

# of Programs \_\_\_\_\_x \$3

Total for Programs = \$\_\_\_\_\_

#### Attach check(s) payable to CCS Tailspinners

or

Attach a single check for the total amount due from Host Fee Summary (Form C) and Advance Ticket and Championship Program Order Summary (Form G)

OFFICE USE ONLY: Check date:	Check number:
Payer:	Check amount: