

2004 SPEEDO JUNIOR SYNCHRONIZED SWIMMING CHAMPIONSHIPS

Clermont, Florida

Club Entry Form *Version 03a Instructions*

We no longer use Figure or Routine sheets at National meets. We will, instead, use the Club Entry Form as the meet entry.

DIRECTIONS FOR USE

Fill in the **Club Name**, **Code** and **Meet Name** on ALL Club Entry Forms sent. At the bottom of the form, the Team Contact(s) only need to be filled in on the first of the Club Entry Forms.

The **Athlete Name** (first, then last) **MUST** be legible (this is how the swimmers will be entered into the computer/meet). The **Registration Number** and **Birth Year** are unchanged (self-explanatory).

The Figure Group means the age of the youngest routine the swimmer is competing in. Example:

a) If swimmer is 11 years old but swims in a 12-13 Team **ONLY**, the swimmer should do 12-13 Figures for any award placement. The swimmer will not place in the 11 and Under Figure results. Therefore, "12-13" is the age placed in the **Figure Group** column.

b) If a swimmer swims a 12-13 Routine and a 14-15 Routine, with **DIFFERENT** Figures, the swimmer **MUST** do Figures in 12-13 and also 14-15. The swimmer will be eligible for an award in 12-13 Figures and place as an Honorary in the 14-15 Figure results. Therefore, the swimmer would have "12-13" in the **Figure Group** column and *also* "14-15H". (You may also just place a "12" or "14H" in the column if not enough room.)

The **Routine** columns (Solo, Duet, Trio and Team) are divided into Number (#) and **Group Name**.

The **Solo** column **Number** (#) indicates entry in that set of routines ("1", "2", "3", etc.). This equals, at the bottom, the total number of Solos entered in that meet. The **Group Name** indicates the age of that Routine ("12-13" or "12", "14-15" or "14", etc.).

In the **Duet**, **Trio** and **Team** columns, the **Number** (#) indicates entry in that set of Routines. However, it differs from the Solos in that the swimmers, swimming with each other, **MUST** have corresponding numbers (including any alternate). If Susie Q is swimming with Emma Lou, and Gertrude is the alternate, then all 3 swimmers **MUST** have the same number, with Gertrude having alternate ("Alt.") indicated in the column by their names as well as the number ("1", "1", "1 Alt."). Again, the **Group Name**, or age group in this example, is the age of the oldest swimmer swimming the routine ("12-13" or "12", "14-15" or "14", etc.).

In the **Comments** section, enter any necessary information, such as where/when qualified & score (if not on pre-qualified list), swimmer **ONLY** entering for Trials (Figures only), etc.

If using this form where seeding of swimmers is involved, simply place an "S" in the Number (#) column after the number and also make a comment in the Comments section.

At the bottom of the page, please write in the **Total** number of Routines/Figure competitors so the person entering your club into the meet will have a quick double-check that all swimmers have been entered.

At Registration for the meet, you will need to check the Club Summary Form immediately for any discrepancies, so changes may be made **BEFORE** the meet begins.

Samples of the Club Entry Form have been forwarded to all clubs with the 2000 Pre-Meet information. This form and instructions are also available on-line in MS Word '97 PC format at www.usasynchro.org, click on "Synchro Resources", then "Forms". (Feel free to type onto the form, but please do not alter the layout of the form.)

Please look over this form and familiarize yourself with it. We hope that by eliminating Figure & Routine sheets, plus the previous Forms A & B from the Final Meet Announcement, that we will streamline the entry process and save a few trees along the way.

Any questions? Call your zone scoring chairperson or National Scoring Chairperson Jackie McDaniel at (619) 464-7379.

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FORM B: ENTRY FEE SUMMARY

Club/Official Name _____ Club Code _____

Phone _____

SOLOS

of solos _____ x \$15 = \$ _____

DUETS

of duets _____ x 2 = _____ x \$15 = \$ _____

TRIOS

of trios _____ x 3 = _____ x \$15 = \$ _____

TEAMS

of teams _____ x # of swimmers _____ x \$15 = \$ _____

ALTERNATES

Any swimmer who is listed as an alternate for a routine and who is not swimming any other routine event shall pay the entry fee.

of alternates only _____ x \$15 = \$ _____

TOTAL ENTRY FEE = \$ _____

**Make check payable to USSS
(Federal Tax ID #31-0994560)**

OFFICE USE ONLY: Check date: _____ Check number: _____

Payer: _____ Check Amount: _____

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FORM C: HOST FEE SUMMARY

Club/Official Name _____ Club Code _____

Phone _____

SPONSOR FEES

of Competitors entered (incl. alternates) _____ x \$20 **Total for Sponsor Fees =\$** _____

PROGRAM PHOTOS AND MESSAGES

Participating clubs may email or mail photos and messages to the Meet Manager (saldrich@orlandosports.org) for \$15 each. **Items must be received no later than March 12.** You will receive a confirmation for emailed materials. For photos, please include a caption listing the order of the swimmers pictured. Digital photos and messages emailed in a standard graphical format are greatly preferred; however, hardcopies can be scanned. Photos will be reproduced in color. Messages will be printed as 2" x 3.5" ad spaces.

of Photos and Messages _____ x \$15 **Total for Photos and Messages =\$** _____

VIDEOTAPE ORDERS

A professional videographer will be recording all Finals events. Videotapes may be ordered using this form or on-site throughout the Championships. The price includes mailing after the Championships.

of Finals Videotapes _____ x \$25 **Total for Videotapes =\$** _____

Mail Videotape(s) to : _____

Address: _____

Phone: _____ Email: _____

SUMMARY

FINAL TOTAL = \$ _____

Attach check payable to the **Central Florida Sports Commission**

OFFICE USE ONLY: Check date: _____ Check number: _____

Payer: _____ Check Amount: _____

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FORM D: HOUSING, TRANSPORTATION AND BANNER INFORMATION

Club/Official Name _____ Club Code _____

Coach Name _____

Date _____

Time _____

Flight _____

Airline _____

Departure Date _____

Time _____

Hotel/Lodging _____

Phone _____

No. of Athletes _____

No. of Coaches/Officials _____

Please list three on-site emergency contacts for your club (they may be coaches, officials or parents) and cell phone numbers if available.

Names	Cell Phone Numbers
1. _____	_____
2. _____	_____
3. _____	_____

Will you be bringing a club banner to hang? Yes No

Dimensions of club banner: Vertical _____ft Horizontal _____ft

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FORM E: OFFICIALS AVAILABILITY

Name _____ Phone (____) _____ - _____

Arriving _____ Time _____ Hotel/Lodging _____

Departing _____ Time _____

Check One: Judge Scoring Deck Volunteer

Other (please specify) _____

Judges' Rating Level _____ Affiliations _____

PLEASE CHECK ALL EVENTS FOR WHICH YOU ARE UNAFFILIATED:

Judges: Your judging assignments will be made from this form. Unless otherwise noted on this form, you may be scheduled for any events for which you are unaffiliated.

Thurs., April 3		Fri., April 4		Sat., April 5	
<input type="checkbox"/>	Team Trials Figs.	<input type="checkbox"/>	Trio Semi	<input type="checkbox"/>	Duet Semi
<input type="checkbox"/>	Figures	<input type="checkbox"/>	Solo Semi	<input type="checkbox"/>	Trio Final
<input type="checkbox"/>		<input type="checkbox"/>	Team Semi	<input type="checkbox"/>	Duet Final
<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>	Solo Final
<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>	Team Final

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FORM G: ADVANCE TICKET AND CHAMPIONSHIP PROGRAM ORDER SUMMARY

Club/Official Name _____ Club Code _____

Contact Name _____ Email: _____

Contact Phone: _____

Spectator tickets will be required on Saturday, the final day of the Championships, for those without credentials. Each club will receive credentials for 2 coaches and 1 chaperone for every 10 athletes entered in the Championships. All entered athletes and officials will receive credentials.

Be sure to take home copies of the Official Program for family and club members who could not attend!

SPECTATOR TICKETS

of Tickets _____ (Saturday) x \$7 Total for tickets = \$ _____

CHAMPIONSHIP PROGRAM ORDERS

of Programs _____ x \$3 Total for Programs = \$ _____

**Attach check(s) payable to the Central Florida Sports Commission
or
include in single check attached to Host Fee Summary (Form C)**

OFFICE USE ONLY: Check date: _____ Check number: _____

Payer: _____ Check Amount: _____


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FORM H: DISCOUNTED ATTRACTION TICKETS

ALL ORDERS MUST BE RECEIVED BY FRIDAY, MARCH 12th

The Central Florida Sports Commission has negotiated special attraction ticket prices for family members and participants of the 2004 SPEEDO Junior Synchronized Swimming Championships. These exclusive deals cannot be purchased anywhere else!

		Quantity	=	Total
 *Two-Day Park Hopper Passes	\$115.00	x _____	=	_____
*Three-Day Park Hopper Passes	\$140.00	x _____	=	_____

*Park Hopper Passes allow you unlimited access to all four Walt Disney World Theme Parks (The Magic Kingdom, Epcot, Disney's MGM Studios, and Disney's Animal Kingdom) over any two or three-day period (You do not have to use tickets on consecutive days). You would normally have to purchase 4 one-day passes to see all four parks.

 Universal Studios Pass	\$45.00	x _____	=	_____
Islands of Adventure	\$45.00	x _____	=	_____
Two-day, Multi-Park Pass	\$80.00	x _____	=	_____

 One-day Park Pass	\$45.00	x _____	=	_____
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 One-day Park Pass	\$24.00	x _____	=	_____
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(An \$8 FedEx shipping & handling fee will be charged for pre-orders) = \$8.00

Totals _____

Name: _____ Phone (H): _____

Address: _____

City: _____ State: _____ Zip: _____

Email: _____

Total Amount Enclosed: \$ _____

Mastercard Credit Card #: _____

Visa Exp. Date: _____

Discover

Signature: _____

**If you miss the deadline,
tickets will be available for
purchase April 1st – 3rd at the
National Training Center.**

(Prices subject to change)

****Please fax order form back to the Central Florida Sports Commission at 407-649-2072**
For more information please call Scott Aldrich at 407-648-4900 ext. 21**