

OFFICIALS VICE PRESIDENT
OFFICIALS BOARD REPORT
September 13, 2003

1. The Officials Board recommends that the scoring committee distribute meet results by disk to interested parties at national meets.
2. The Officials Board recommends that National Judges updates occur every 4 years after major legislative changes in FINA. This will begin in 2005. Updates for Zone and Association judges will occur every 4 years following the National Judges Update. Appendix G will be revised to indicate a requirement every 4 years instead of every 2 years with some kind of self-assessment test or written update on the next odd year after the update.
 - a. Recommend that materials for the 2003 update be prepared by the Officials Board and distributed to the zones and associations for distribution to their judges. There will be no Officials Update Clinics in 2003.
3. We have been asked to move the following two items to Appendix G from the "Board Policy Manual".

Add Section 1.11

Pre-selected Judges Housing

- A. Pre-selected judging assignments shall be distributed by January of each year to both the national judges and the competition hosts.**
- B. Judges shall be given a deadline to respond to the Officials Vice President of their intent to attend the competition. If no response is forthcoming by the stated deadline, the Officials Vice President shall assume that the judge will not be in attendance and shall notify the next official in line.**
- C. Based on this response, the Officials Vice President shall notify the competition host of the pre-selected judges who will be attending and requiring housing. Judges will not be required to book their own room(s) and shall not contact the host organization. Judges may be assigned up to three to a room by the competition host in consultation with the Officials Vice President.**
- D. If, due to any unusual circumstance, a judge has needs other than the assignment as stated, he/she shall contact the Officials Vice President with those needs no less than two weeks before the meet. Any spouse/significant other shall be required to book and pay for their own space in the hotel.**

Add Section 1.12

Officials Review Subcommittee Procedure (See Code Article 5, Section 5.09,B,4)

- A. Upon committee or Chair receiving written complaint or observation of unacceptable behavior:**
 - 1. The person charged shall be notified in writing,**
 - (a) that a complaint has been received, listing the charges in detail and;**
 - (b) that an investigation is in progress.**
 - 2. The committee shall investigate, using any or all of the following, as appropriate:**
 - (a) Conversation with complainant.**

- (b) **Conversation with individual about whom the complaint was filed to get a response.**
 - (c) **Conversation with others who might have witnessed the incident.**
- 3. The committee shall make a determination regarding the incident.**
- 4. The Chair shall notify all involved in writing about the outcome of the deliberations and the procedure for review.**

B. Notes

- 1. In order to maintain a written record for future reference, all complaints shall be in writing. Responses shall be in writing and put in the records of the committee.**
- 2. All complaints shall be addressed by the committee regardless of the infraction.**
- 3. In the case of complaints about biased judging, records of evaluation shall be put in the records of the committee.**
- 4. If complainants are not willing to be identified, the complaint shall not be considered.**
- 5. At all times we will stay within the confines of the USSS Rulebook.**
- 6. If a complaint is received that involves behavior other than judging, the complaint shall be referred to the Board of Directors.**
- 7. Deliberations shall be confidential.**

- 4. The Officials Board will be addressing the following items this fall.
 - a. Figure Training video will be completed
 - b. Policies for judges pre-selection
 - c. Judges reimbursement
 - d. Procedures for wrap-ups and critiques at National Championships
 - e. Review practice judging requirements
 - f. Affiliation - definition
 - g. Criteria for granting petitions for judge attendance exceptions
 - h. Criteria for Fast Track judging
 - i. Update "How to Become a Judge" on website